



# THE NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES (NUALS)

(Established by Act 27 of 2005 of the Kerala Legislature)

NUALS Campus, KINFRA Hi-Tech Park, HMT Colony P.O., Kalamassery, Kochi – 683 503

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No: NUALS/A1/873/02/2021

Date: 22/02/2021

## **NOTIFICATION**

### **Sub: Invitation for Application of Student Research Projects on Socio Legal Issues 2020-21**

The National University of Advanced Legal Studies (NUALS), Kochi invites applications for Student Research Projects on Socio- Legal Issues for 2020-21 from undergraduate and postgraduate students of Law and postgraduate students of other social science disciplines. The proposals should be in Law and Human Rights or if inter-disciplinary then should address socio-legal issues and concerns related to those disciplines. The General Guidelines of the Student Research Projects on Socio- Legal Issues is available in the University website [www.nuals.ac.in](http://www.nuals.ac.in).

Interested candidates shall submit applications in the prescribed format appended with the notification, along with copies of specified documents to “The Registrar & Project Coordinator”, The National University of Advanced Legal Studies (NUALS), NUALS Campus, H.M.T. Colony P.O., Kalamassery, Ernakulum, Kerala – 683 503. The soft copy of the same must be send to [studentresearchprojects@nuals.ac.in](mailto:studentresearchprojects@nuals.ac.in). **The last date for receipt of filled in applications is 8<sup>th</sup> March 2021.**

Before applying the candidates have to go through the General Guidelines of the Student Research Projects on Socio- Legal Issues for eligibility and other details. The candidates are also directed to self-attest the copies of all documents/ certificates submitted along with the application form.

**REGISTRAR**

For further details contact :  
Aiswarya K M  
Ph. No: +91 94974 96910

**THE NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES, KOCHI**

**GENERAL GUIDELINES FOR STUDENT RESEARCH PROJECTS ON SOCIO-  
LEGAL ISSUES**

**TABLE OF CONTENTS**

INTRODUCTION .....	2
ELIGIBILITY .....	2
HOW TO APPLY .....	3
PROCEDURE FOR AWARD .....	3
RESEARCH PROPOSAL .....	4
DURATION AND VALUE.....	4
MONITORING OF RESEARCH PROJECT .....	6
COMPLETION OF RESEARCH PROJECT .....	7
OTHER CONDITIONS .....	7
OBLIGATIONS OF THE AFFILIATING INSTITUTION .....	9
APPLICATION FORM FOR RESEARCH PROJECT .....	10
FORWARDING LETTER BY THE AFFILIATING INSTITUTION .....	14
UTILIZATION CERTIFICATE.....	15
GRANT-IN-AID BILL .....	16
PROGRESS REPORT .....	17
AUDITED STATEMENT OF ACCOUNTS .....	20

## **1. INTRODUCTION**

1.1 Since Law is one of the several means of social control and an instrument of social change, the role of Law is very substantial for tackling problems in our daily life. Hence research on socio-legal issues has great significance. At present, the social issues like violation of human rights, all types of discrimination, degradation of environment, lack of access to health care, lack of quality education, exploitation and oppression at different levels have both social and legal dimensions. The National University of Advanced Legal Studies, Kochi (NUALS) intends to promote research on socio-legal issues with an ultimate objective to ensure that adequate protection is afforded to civil, political, economic, social and cultural rights of the people in the community. NUALS provides grants to students who wish to undertake research projects on socio-legal issues. The disciplines of study, for the purpose of research on socio-legal issues shall be limited to:

- (i) LAW
- (ii) HUMAN RIGHTS

The main objective of this research grant is to promote research in the field of Law and Human Rights that addresses socio-legal issues and concerns related to those disciplines.

## **2. ELIGIBILITY**

- 2.1 In order to provide an opportunity to students to conduct research on socio-legal issues, NUALS provides funding to undergraduate and postgraduate students of law and postgraduate students of other social science disciplines.
- 2.2 The students pursuing their final year undergraduate degree and students pursuing one year postgraduate degree are not eligible.
- 2.3 The Research Project Supervisor shall be a faculty member of NUALS possessing Ph.D. degree and has a proven academic background evidenced by quality publications. The Research Project Supervisor shall be assigned by NUALS based on the research area chosen by the applicant.
- 2.4 There shall be a Research Project Co-Supervisor from the parent institution of the applicant who has an interest in high quality research.

### **3. HOW TO APPLY**

- 3.1 Applications will be invited by NUALS through an advertisement on NUALS website ([www.nuals.ac.in](http://www.nuals.ac.in))
- 3.2 The applicants are required to prepare the application in MS Word file format and the same shall be emailed to [studentresearchprojects@nuals.ac.in](mailto:studentresearchprojects@nuals.ac.in) .
- 3.3 A hardcopy of the application in the prescribed format, along with all enclosures must be sent to The Registrar, The National University of Advanced Legal Studies (NUALS), NUALS Campus, H.M.T. Colony P.O., Kalamassery, Ernakulam, Kerala – 683 503.
- 3.4 The applicants are required to submit an Abstract and a detailed Research Proposal in the prescribed format including details of the Research Project Co-Supervisor from the parent institution of the applicant.
- 3.5 An applicants is allowed to submit only one research proposal.
- 3.6 The Abstract, Research Proposal and all the related documents and all communications shall be in English.

### **4. PROCEDURE FOR AWARD**

- 4.1 Applications will be initially scrutinised by NUALS for their completeness. Incomplete applications and research proposals will be summarily rejected.
- 4.2 The valid applications should be scrutinised by an Expert Committee constituted by the Honourable Vice Chancellor of NUALS for preliminary screening.
- 4.3 The shortlisted applicants will be invited for a Power Point Presentation before the Expert Committee at NUALS or presentation through online mode.
- 4.4 The Expert Committee may suggest modifications to the Research Proposal if required and after receipt of the revised Research Proposal duly incorporating the suggested modifications, the Expert Committee may approve/reject the said proposal.
- 4.5 The decision to accept or reject the Research Proposal would be subject to feasibility of the Research Project. The selected project proposals shall be intimated to the concerned applicants after the evaluation process by the Expert Committee of NUALS. The decision of the Expert Committee of NUALS regarding approval or rejection of the Research Proposal shall be final.

4.6 After approval of the Research Proposal, a Sanction Letter together with necessary Guidelines will be issued.

## **5. RESEARCH PROPOSAL**

5.1 The Research Proposal shall contain the following:

- i. Title of the Research Proposal
- ii. Abstract (approx. 200 words)
- iii. Introduction of the proposed study (approx. 300 words)
- iv. Background Information on the Subject (approx. 300 words)
- v. Justification for the Research Topic/Identification of Research gap (approx. 200 words)
- vi. Review of Literature (approx. 300 words)
- vii. Research Methodology (approx. 300 words)
- viii. Innovativeness in the proposed research (approx. 200 words)
- ix. Expected outputs such as journal articles, model law, papers, report, book, document, etc. (approx. 200 words)
- x. Relevance of the proposed study for policy-making and usefulness to the society (approx. 200 words)
- xi. Project stages (Monthly projections)

## **6. DURATION AND VALUE**

6.1 The duration of the Research Projects shall be six months to nine months, depending upon the requirement of the work. The duration of the project will commence from the date of release of first instalment of the grant.

6.2 The Expert Committee, may, after evaluation of research proposals, may recommend for sanction of Research Grants to the applicants (minimum of Rs.25,000/- and maximum of Rs.75,000/-).

6.3 The disbursement of the research grants will be in 4 equal instalments based on the progress of the research and in accordance with the project stages mentioned in the application.

6.4 The Research Grant shall be released in favour of the Affiliating Institution and not to the Researcher or Researcher Project Supervisor or Research Project Co-supervisor. Hence, all project awardees are required to request their affiliating institutions are required to open a separate and dedicated bank account for the

purpose of transfer of grant under Projects and provide the name and address of the bank, account number, IFSC code etc to NUALS. The same shall be done immediately after being notified about the selection of the Research Proposal in the form of Sanction Letter. The Research Grant, in instalments, will be released into this bank account by NUALS.

6.5 The first instalment of the sanctioned Research Grant will be released by NUALS after receipt of request for its release and details of bank account opened exclusively for disbursement of Research Grant. The subsequent instalments of the sanctioned Research Grant will be released by NUALS only after receipt of progress report and Utilisation Certificate of the previous installment duly certified by the Institution in which he/she is studying (Affiliating Institution).

6.6 Before disbursement of any amount, the item wise statement of expenditure along with original bills and vouchers of previous instalment, if any, shall be submitted by the recipient. The statement of expenditure shall be duly certified by the Institution in which he/she is studying (Affiliating Institution).

6.7 The applicants will frame budget subject to the following broad expenditure sub-heads:

<b>Heads of Expenditure</b>	<b>Value</b>
1. Research Project Supervisor & Research Project Co-supervisor	Honorary
2. Researcher	Not exceeding 20% of the total budget.
3. Field work	Not exceeding 30% of the total budget.
4. Study material, stationery, printing charges, data processing charges etc.	Not exceeding 10% of the total budget.
5. Contingency	Not exceeding 10% of the total budget.
6. Workshop / Seminar related to study	Not exceeding 10% of the total budget.
7. Publication of report (to be retained by NUALS)*	10%
8. Institutional overheads (to be retained by NUALS)	10%
<b>TOTAL</b>	<b>100%</b>
* The ten percent (10%) publication amount will be spent by the NUALS Research and Publication Office if the final report is found publishable by the Expert Committee	

constituted by the Vice Chancellor of NUALS.

- 6.8 The research grant is not meant for procuring any equipments or furniture including but not limited to any computer hardware, scanner, photocopier, printer, telephone and fax.
- 6.9 With the permission of the Institution in which he/she is studying (Affiliating Institution), the researcher may re-appropriate expenditure from one sub-head to another, subject to a maximum of 5% of the particular budget heads within the overall sanctioned amount. Prior approval of NUALS is not required in such cases, but it should be reported to NUALS. If the project requires re-appropriation beyond 5%, it may be done only after the approval of NUALS.
- 6.10 All books purchased out of the project fund shall be the property of the institution in which the researcher is pursuing his/her undergraduate or postgraduate degree (Affiliating Institution). On completion of the study, the Research Project Co-supervisor shall submit an undertaking that all books purchased out of project fund is deposited/donated to the institution in which the Research Project co-supervisor is employed. NUALS, however, reserves the right to take possession of books, if it thinks it fits in a case.
- 6.11 The purchase of books for the research Project is permissible only if it is originally proposed and approved by NUALS and does not exceed the permissible amount.
- 6.12 The Research Project supervisor, Researcher and Research Project Co-supervisor should acknowledge the support of NUALS in all publications resulting from the research (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to NUALS during its course and after completion.

## **7. MONITORING OF RESEARCH PROJECT**

- 7.1 The Expert Committee of NUALS shall monitor the progress of the project. This will be done by the Expert Committee by requesting regular progress reports and the failure to submit the progress reports within the time stipulated will affect the eligibility to receive subsequent instalments.
- 7.2 In case there is any shortcoming in the progress report, the disbursement of grant shall be withheld by NUALS till such time the shortcomings are addressed properly to the satisfaction of NUALS.
- 7.3 During the course of the project, the researcher is required to publish a research paper in a peer reviewed journal on the theme of the research undertaken, duly acknowledging the support of NUALS for the research.

- 7.4 All project related queries will be addressed by NUALS to the Research Project Supervisor and Research Project Co-supervisor for their timely reply.
- 7.5 NUALS may, at any time ask for the progress of the study and verification of accounts and other relevant documents related to the Project. NUALS may also require the researcher to make a presentation of the progress of the work before the Expert Committee of NUALS.
- 7.6 NUALS may hold mid-term review of research project through the Expert Committee appointed by Honourable Vice Chancellor of NUALS.

## **8. COMPLETION OF RESEARCH PROJECT**

- 8.1 On completion of the research, the researcher should submit the following:
- (i) A Final Report (about 100 pages) along with a brief summary in hard format (two copies of final report and five copies of summary) and soft copy of the same in 'Word' and 'PDF' format (shall be mailed to [studentresearchprojects@nuals.ac.in](mailto:studentresearchprojects@nuals.ac.in)).
  - (ii) A copy (one in hard format and one as soft copy) of the research paper on the theme of research, published in reputed research journal during the period of study.
- 8.2 The Final Report shall be submitted within a month of completion of the duration of Project. However, extension for submission of the final report may be granted only in exceptional circumstances without any additional financial burden on NUALS.
- 8.3 The researcher shall be asked by NUALS to make a power point presentation before the submission of the final report and the suggestions made by the Expert Committee of NUALS shall be incorporated in the final report of the Research Project. If the suggestions to be included in the final report are not considered by the researcher, the reasons for the same shall be properly explained to the Expert Committee of NUALS.
- 8.4 Utilisation Certificate and item wise statement of expenditure duly certified by Affiliating Institution along with bills, receipts and vouchers in original shall also be submitted on completion of the Research Project.

## **9. OTHER CONDITIONS**

- 9.1 The research grant provided by NUALS shall be duly acknowledged in the final report submitted. The disclaimer to the effect that "NUALS does not conform the authenticity of data and that NUALS shall not be held responsible for any findings or opinions expressed in the final report" shall also be stated explicitly in the final report.



- 9.2 No other financial assistance shall be accepted by the researcher or Research Project Supervisor or Research Project Co-Supervisor from any other sources for the same research project assigned under this scheme by NUALS.
- 9.3 The research grant allocated under field work is to be incurred for library visits, data collection and collection of other information for the purpose the research. The research grant is not to be used for attending workshops or conferences or training courses or seminars etc.
- 9.4 Library facility of the NUALS can be utilised by the researcher.
- 9.5 NUALS shall have the intellectual property right of the research study.
- 9.6 The same Research Proposal, unless rejected, should not be submitted to any other funding agency. The Project proposal/Final Report should not be submitted for the award of any University degree/diploma or funding by any Institution by researcher, Research Project Supervisor or Research Project Co-Supervisor. NUALS, however, will have no objection, if any researcher, Research Project Supervisor or Research Project Co-Supervisor utilizes the project data for this purpose after obtaining necessary approval of NUALS and after acknowledging the support of NUALS.
- 9.7 The contingency grant may be utilized for stationery, computer typing related costs, specialised assistance such as data analysis, consultation for field trip etc. related to the research work.
- 9.8 No request for additional grant in excess of the sanctioned budget will be considered.
- 9.9 The Researcher and Research Project Co-Supervisor shall be personally responsible for timely completion of the Project.
- 9.10 The bank account opened solely for the purpose of receiving the research grant from NUALS for this research study shall be closed after completion and settlement of the research project. Any unutilised balance shall be refunded forthwith to NUALS.
- 9.11 The Research Project Supervisor shall report to NUALS in case he /she makes any major changes in the research design. No major changes can be made in the research design without the prior approval of NUALS.
- 9.12 NUALS shall have the power to consider the request of a researcher or an affiliation institution to change his/her Research Project Supervisor provided that the request is consented to by his/her current Research Project Supervisor and Research Co-Supervisor and the prospective Research Project Supervisor,

and the request is recommended by the Expert Committee. The request can only be made by the researcher under exceptional circumstances. NUALS may also consider changing the Research Project Supervisor if it is convinced that the researcher will not be in a position to finish the project successfully.

- 9.13 Both Research Project Supervisor and Research Project Co-Supervisor positions are honorary in nature.
- 9.14 In case Research Project Co-Supervisor retires from service or leaves the Institution during the course of the study, the researcher may be allowed to complete the study under a new Research Co-Supervisor appointed by the parent institution. The prior consent of NUALS is necessary for the same.
- 9.15 The Research Co-Supervisor will be allowed to take up only one research project at one point of time.
- 9.16 NUALS reserves the right to reject any application without assigning any reason. Incomplete applications in any respect will not be considered. NUALS is also not responsible for any postal delays/loss.
- 9.17 The final authority related to the interpretation of this guideline or any related issues is vested with NUALS and the decision of the Vice-Chancellor shall be binding.

## **10. OBLIGATIONS OF THE AFFILIATING INSTITUTION**

- 10.1 The affiliating institution shall provide the requisite research infrastructure to the researcher and maintain proper accounts.
- 10.2 The affiliating institution is required to give an undertaking in the prescribed format contained in the Application Form to administer and manage the research grant provided by NUALS.
- 10.3 The affiliating institution will be under obligation to ensure submission of the final report and Audited Statement of Accounts and Utilization Certificate, (in the prescribed Proforma) duly certified by the competent authority of the institution.
- 10.4 NUALS reserves the right to demand raw data, or such parts of the study as it deems fit.
- 10.5 The Institutional overhead charges shall be paid only after the completion of the project and on receipt of the final Audited Statement of Accounts duly certified by the competent authority of the Affiliating Institution.

**THE NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES, KOCHI**

**APPLICATION FORM FOR RESEARCH PROJECT**

**Paste Your  
Passport  
Size  
Photograph  
Here**

**Broad research discipline Law or Human Rights**  
(Refer Clause 1.1 of guidelines)

**I. PERSONAL INFORMATION**

<b>1.</b>	<b>Name of the Applicant</b>																		
<b>2.</b>	<b>Address for communication</b> (including mobile number and email ID)																		
<b>3.</b>	<b>Permanent Address</b>																		
<b>4.</b>	<b>Present course of study and Institution address (with all necessary details such as semester, year etc)</b>																		
<b>5.</b>	<b>Educational Qualifications of the Applicant</b>																		
<b>6.</b>	<b>Date of Birth (DD/MM/YYYY) and age as on last date of application.</b>	____/____/____,      ____ Years ____ Months																	
<b>7.</b>	<b>Indicate your category</b>	<table border="1"> <tr> <td>GEN</td> <td></td> <td>SC</td> <td></td> <td>ST</td> <td></td> </tr> </table> <table border="1"> <tr> <td>Male</td> <td></td> <td>Female</td> <td></td> <td>Transgender</td> <td></td> </tr> </table> <table border="1"> <tr> <td>Persons with Benchmark Disability</td> <td>Yes</td> <td></td> <td>No</td> <td></td> </tr> </table>	GEN		SC		ST		Male		Female		Transgender		Persons with Benchmark Disability	Yes		No	
GEN		SC		ST															
Male		Female		Transgender															
Persons with Benchmark Disability	Yes		No																

**II –Name of the Research Project Co-Supervisor:**

(Refer Clause 2.4 of guidelines)

**III-Educational Qualifications of the Research Project Co-Supervisor**

Name of Degree	Name of the University	Year of Passing	% of marks	Main Discipline
Under Graduate				
Master's				
M. Phil.				
Ph. D.				
Post-Doctoral				

**IV-Research Experience of the Research Project Co-Supervisor**

	Number	Brief Details
Project Completed		
Ongoing projects		
Fellowships		
Ph.D. Guidance		
M.Phil Guidance		
Papers published in Journals		
Papers published in Books		
Books published		

**Date of Entry in Service:****Date of Superannuation:****Professional details of Research Project Co-Supervisor**

Designation: (Professor / Associate Professor / Assistant Professor / Others) Employer's details Name: Address: Contact Number: Email ID: Website:	
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**V-Affiliation Details of the Parent Institution of the Applicant**

<b>Name &amp; Address of the affiliating institution</b> <i>(website including phone number, email ID)</i>	
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<b>Type of affiliating institution</b>	Institute of National Importance	<input type="checkbox"/>
	Central University	<input type="checkbox"/>
	State University	<input type="checkbox"/>
	Govt. funded Institutions	<input type="checkbox"/>
	ICSSR Research Institute	<input type="checkbox"/>
	Private Institutions	<input type="checkbox"/>

## VII-Project Proposal

- i. Title of the Research Proposal
- ii. Abstract (approx. 200 words)
- iii. Introduction of the proposed study (approx. 300 words)
- iv. Background Information on the Subject (approx. 300 words)
- v. Justification for the Research Topic/Identification of Research gap (approx. 200 words)
- vi. Review of Literature (approx. 300 words)
- vii. Research Methodology (approx. 300 words)
- viii. Innovativeness in the proposed research (approx. 200 words)
- ix. Expected outputs such as journal articles, model law, papers, report, book, document, etc. (approx. 200 words)
- x. Relevance of the proposed study for policy-making and society (approx. 200 words)
- xi. Project stages (Monthly projections)

## (VIII)-Proposed budget of the study under expenditure heads with justification

Heads of Expenditure	Number	Months	Rate	Amount
1. Researcher –Travel & allied Expenses				
2. Field work				
3. Study material, stationery, printing charges, data processing charges etc.				
4. Contingency				
5. Workshops/ seminar related to study				
6. Publication of report (to be retained by NUALS)*				
7. Institutional Overheads (to be retained by NUALS)				
<b>TOTAL</b>				
* The ten percent (10%) publication amount will be spent by the NUALS Research and Publication Office if the final report is found publishable by the Expert Committee constituted by the Vice Chancellor of NUALS.				

**IX-Details of expected expenditure in each budget head (write in 30 words each)**

1. Field work

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2. Study material

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3. Other

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**Declaration**

I hereby declare that:

1. I have neither been subjected to any disciplinary action nor found guilty of any offence during my education.
2. The Research Proposal and its contents are entirely original and as per the standard practice.

3. The information furnished above are true to the best of my knowledge and I am fully aware that the research work and the grant shall be cancelled if any information furnished above are found to be false at any stage.

**Place:**

**Date:**

**Name & Signature of the Candidate**

**Annexure/Checklists (in the given order)**

1. Application form in prescribed format
2. Research Proposal along-with summary
3. Forwarding letter from the University/Institute of Affiliation
4. CV of all Researchers and Research Project Co-Supervisor with their signatures and consent in writing.

## **FORWARDING LETTER BY THE AFFILIATING INSTITUTION**

*(By Head of the University/Institution)*

To  
The Registrar & Project Coordinator,  
The National University of Advanced Legal Studies (NUALS),  
NUALS Campus, H.M.T. Colony P.O.,  
Kalamassery, Ernakulum, Kerala – 683 503.

The \_\_\_\_\_ (Name of the Institution) forwards the application of \_\_\_\_\_ (Name of the applicant) for NUALS - Student Research Projects on Socio-Legal Issues.

We agree to administer the funds, provide basic research infrastructure facilities and make available all its research facilities such as library and other equipment and other office assistance for the Research Project.

If the researcher working on the Project leaves our institution due to any reasons, we have no objection to the transfer of the Project to a new institution by NUALS and appropriating the overhead charges subject to the University rules.

On completion of the Project, the institution will make sure that all books & periodicals purchased out of the project grant by the researcher are deposited with the affiliating institutions and same shall be acknowledged along with book entry by the authorized person of affiliated institution to NUALS.

Signature of the Head of the Institution  
(with name, designation and stamp)

Place:  
Date: \_\_\_\_\_

(Signature of the applicant)

Name of the applicant \_\_\_\_\_

## UTILIZATION CERTIFICATE

Certified that the amount of Rs.....(Rupees..... only) received from NUALS, Kochi under the scheme of financial support for Research Projects on Socio-Legal Issues titled.....sanctioned vide NUALS letter No. ....dated.....has been fully utilized for purpose for which it was sanctioned and in accordance with the terms and conditions laid down by NUALS, Kochi.

HEAD OF THE INSTITUTION

STATUTORY AUDITOR

Place:

Date:



**NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES, KOCHI**

**GRANT-IN-AID BILL**

Received a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) by  
cheque/demand draft No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of  
\_\_\_\_\_ being the grant-in-aid of the project entitled  
\_\_\_\_\_  
\_\_\_\_\_ towards the \_\_\_\_\_ instalment of  
the total grant-in-aid of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) sanctioned vide letter  
No. \_\_\_\_\_ dated \_\_\_\_\_ of NUALS, Kochi.

**Signature  
Researcher**

**Please affix Revenue Stamp**

**Certificates:**

- a. Certified that the Institution agrees to all the terms and conditions governing the above grant and that it lends itself to abide by these.
- b. Certified that the Institution/Organization was/has not been sanctioned any grant-in-aid for the same purpose by any other source during the period to which the grant relates.
- c. It should be countersigned by the Administrative Head of the Institution / University.

**Place:  
Date:**

**Signature of the Head  
(Affiliating Institute/University)  
Designation with Seal**

# **NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES, KOCHI**

(Student Research Projects on Socio-Legal Issues)

## **PROGRESS REPORT**

### **Project Details:**

Title of the Study	
Affiliation to:	
Date of Commencement as per sanction order issued	
Budget approved (Rs.)	

Timeline as per original plan	
Where are you in terms of original plan (State the present stage)	
Is there any delay in the original plan?	
Reasons of the delay	

### **Work Details**

What have you completed so far during the period under review, especially, (Note: There should not any duplication/repetition between two progress reports)	
Review of Literature: Literature consulted; Research gap found	
Preparation of questionnaire/interview schedule (attach a copy)	
Visit to libraries/institutions	
Field work (details of the places visited and sample)	
Current status of research work/completed chapters	
Research milestones achieved so far	

Plan towards completion: Research plan for the	
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next six months including expected outcomes (approximately 200 words month-wise)	
Details of academic activities: A) Research papers/articles published (attach copy as proof)	
B) Papers presented in seminars/conferences with details (attach copy as proof)	

### BUDGET STATEMENT

1. Statement of expenditure incurred during the period. The following expenditure was incurred during the period under review:

S.No.	Items	Amount approved in accordance with the sanction order	Expenditure incurred at the beginning of the period under review	Expenditure incurred during the period under review	Total Balance expenditure of the grant at the end of the period still under review available

### 2. Funds Received

a.	Total amount sanctioned for the project	Rs.
b.	Amount received from the NUALS before the beginning of the period under review	Rs.
c.	Amount received from the NUALS during/for the period under review	Rs.
d.	Total amount received from the NUALS (b+c) up to this stage	Rs.

### 3. Anticipated expenditure (Next 2 months)

S.No.	Item	Anticipated expenditure

### 4. Amount now asked for from NUALS

Rs. \_\_\_\_\_

Certified that the expenditure incurred so far is in accordance with the approved budget and that no change has been made in the project

Signature of the Researcher

Signature of the Project Co-Supervisor

Counter signature of the Administrative Head  
of the Affiliating Institution/University with seal

Place:

Date:

## **AUDITED STATEMENT OF ACCOUNTS**

**Project titled:**

<b>Expenditure Head</b>	<b>Percentage allocation to total Budget of the study</b>	<b>Total Amount Sanctioned</b>	<b>Total Amount Received</b>	<b>Actual Expenditure</b>	<b>Unspent balance returned to NUALS</b>	<b>Particulars of Refund</b>
Researcher						
Field work						
Study material, stationery, printing charges, data processing charges etc.						
Contingency						
Workshop / Seminar related to study						
Institutional overheads						
<b>Total</b>						

**Researcher**

**Research Project Co-supervisor**

**Registrar/Principal/Director  
(Signature with Rubber Stamp)**

**Place:**

**Date:**

**Certified by the C.A.  
(Signature with Rubber Stamp)**